

Job Description: Psychology Teacher cum Counsellor (CBSE Secondary Stage)

The Psychology teacher will be responsible for teaching Psychology to Senior Secondary students (Classes 11 and 12) in alignment with the CBSE curriculum. This includes delivering theoretical concepts, facilitating practical applications, and fostering an understanding of human behaviour and mental processes.

Additionally, as the Career and Behavioral Counselor, he/ she will support students' academic, social, emotional, and career development by guiding them in managing behaviors, building relationships, setting goals, and exploring career paths.

Key Responsibilities

1. Curriculum Delivery

- Plan and deliver engaging lessons as per CBSE Psychology syllabus for Classes 11 and 12.
- Teach fundamental concepts such as cognitive processes, psychological disorders, life span development, and research methods.
- Integrate practical knowledge with theory through interactive discussions, case studies, and experiments.

2. Practical Work

- Conduct and guide students through CBSE-mandated practicals, including case studies, psychological testing, and data analysis.
- Assist students in preparing their Psychology practical files for board exams.

3. Assessment and Evaluation

- Prepare and administer assignments, tests, and projects to evaluate students' understanding and progress.
- Ensure timely feedback to help students improve their analytical and interpretative skills.

4. Student Guidance

- Provide academic and emotional support to students to help them understand psychological principles and their real-world applications.
- Identify students' strengths and challenges, offering guidance on career options in Psychology and related fields.

5. Professional Development

- Stay updated with advancements in the field of Psychology and incorporate relevant developments into teaching.
- Attend workshops, seminars, and training sessions for professional growth.

6. Parent Communication

- Maintain open communication with parents to discuss their child's progress, challenges, and achievements.

7. Administrative Duties

- Maintain accurate records of attendance, academic performance, and practical work.

- Assist in preparing question papers, invigilation duties, and other school activities as required.

8. Organize and participate in activities such as mental health awareness drives, Psychology exhibitions, and inter-school competitions.

As a Counsellor:

- Career Guidance: Assisting with career counseling, goal setting, and academic planning, organizing career programs, and providing college and job application support.
- Behavioral Counseling: Conducting individual and group sessions to improve social skills, emotional regulation, and mental health, and creating behavior management plans as needed.
- Program Development: Designing awareness sessions and workshops on topics like exam stress, autism awareness, positive discipline, time management and resilience, etc.
- Crisis management : Responding to the crisis and providing appropriate support to the students, in collaboration with the school leadership team.
- Team Collaborator: Should be able to work with the other counselors and special educators. Working with teachers, administrators, parents, and external professionals to support students' well-being.
